

1. Buyer

1.1 Buyer

Official name : Ministerie van Buitenlandse Zaken

Legal type of the buyer: Central government authority

Legal type of the competent authority: Central government authority

Activity of the contracting authority: General public services

2. Procedure

2.1 Procedure

Title: Payroll (Management) Services Worldwide

Description: The Ministry of Foreign Affairs of the Netherlands is considering a (European) request for tender to contract a service provider for Global payroll (management) services. We have previously conducted a market consultation and you might have given your input already. This input brought insights which were included in this document. Since the last consultation much has changed in the area of IT in relation to the payroll (management) services. Therefore we conduct another Market Consultation. Our aim is to publish the request for tender in July 2026. The scope of the potential request for tender and Contract will encompass at this point in time 116 countries. This number can vary due to political decision by the Minister of Foreign Affairs of the Netherlands. In total, payroll (management) services must be provided for approximately 3,000 employees.

Internal identifier: 201865003.001.138

2.1.1 Purpose

Main nature of the contract: Services

Main classification (cpv): 79211110 Payroll management services

2.1.2 Place of performance

Country: Netherlands

Anywhere in the given country

Additional information: Worldwide

2.1.4 General information

Legal basis:

Other

5. Lot

5.1 Lot technical ID: LOT-0000

Title: Payroll (Management) Services Worldwide

Description: The Ministry of Foreign Affairs of the Netherlands is considering a (European) request for tender to contract a service provider for Global payroll (management) services. We have previously conducted a market consultation and you might have given your input already. This input brought insights which were included

in this document. Since the last consultation much has changed in the area of IT in relation to the payroll (management) services. Therefore we conduct another Market Consultation. Our aim is to publish the request for tender in July 2026.

Internal
identifier: 1

5.1.1 Purpose

Main nature
of the contract: Services

Main
classification (cpv): 79211110 Payroll management services

5.1.2 Place of performance

Country: Netherlands
Anywhere in the given country
Additional
information: Worldwide

5.1.11 Procurement documents

Address of
the procurement documents: <https://www.tenderned.nl/aankondigingen/overzicht/414669>

5.1.12 Terms of procurement

Terms of submission:

Electronic
submission: Required

Address for
submission: <https://www.tenderned.nl/aankondigingen/overzicht/414669>

Languages in
which
tenders or
requests to
participate
may be
submitted: English

Deadline for
receipt of
answers: 11/03/2026 23:59 +01:00

5.1.16 Further information, mediation and review

Review
organisation: Rijksinkoop samenwerking (RIS) - Arrondissementsrechtbank Den Haag

Organisation
providing
additional
information about the
procurement
procedure: Rijksinkoop samenwerking (RIS)

8. Organisations

8.1 ORG-0001

Official name

: Rijksinkoop samenwerking (RIS)
Registration number: 1543030
Postal address: Wilhelmina van Pruisenweg 52
Town: Den Haag
Postcode: 2500 EA
Country subdivision (NUTS): Agglomeratie 's-Gravenhage (NL361)
Country: Netherlands
Contact point : Malou van Popta
Email: contact.ris@rijksoverheid.nl
Telephone: +31 0707585678
Internet address: <https://www.rijksinkoop samenwerking.nl/>

Other contact points:

Official name : Arrondissementsrechtbank Den Haag

Postal address: Prins Clauslaan 60

Town: Den Haag

Postcode: 2595 AJ

Country subdivision (NUTS): Agglomeratie 's-Gravenhage (NL361)

Country: Netherlands

Contact point : Arrondissementsrechtbank Den Haag

Email: voorlichting.rb.den.haag@rechtspraak.nl

Telephone: +31 883622200

Internet address: <https://www.rechtspraak.nl/Organisatie-en-contact/Organisatie/Rechtbanken/Rechtbank-Den-Haag>

Roles of this organisation:

Procurement service provider

Organisation providing additional information about the procurement procedure

Review organisation

8.1 ORG-0002

Official name : Ministerie van Buitenlandse Zaken

Registration number: 5910447

Postal address: Schedeldoekshaven 101

Town: Den Haag

Postcode: 2511 EM

Country subdivision: Agglomeratie 's-Gravenhage (NL361)

(NUTS):

Country: Netherlands

Email: FSO-Tendering@minbuza.nl

Telephone: +31 703486486

Internet address: <https://www.rijksoverheid.nl/ministeries/ministerie-van-buitenlandse-zaken>

Roles of this organisation:

Buyer

10. Change

Version of the previous notice to be changed: a4824418-4d7a-408e-baff-7de803b934be-01

Main reason for change: Information updated

Description: The response deadline has been extended to March 11th (end of day).

Notice information

Notice identifier 0805bc37-91a7-4338-b718-14366f1ae5d5 - 01
/version:

Form type: Consultation

Notice type: Pre-market consultation notice

Notice dispatch date 05/03/2026 13:07 +01:00
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Languages in which this notice is officially available: English